**South Early College High School**
SDMC Meeting Minutes
Wednesday, October 23, 2024 | 4:00pm – 5:00pm

**Attendees:**

* Ms. Vega, Campus Principal
* Ms. Moore, Assistant Principal
* Mr. Agehdo, SDMC Committee Member
* Mr. Register, SDMC Committee Member
* Mr. Edwards, SDMC Committee Member

**Agenda:**

* Review of SDMC Policy
* Approve 24-25 School Action Plan
* Campus Budget Review
* Campus Organization Chart
* Campus Calendar (November to February)
* Campus Issues for Recommendations
* Future SDMC Dates
* Questions

**Minutes:**

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| **Agenda Items** | **Notes** |
| Review of SDMC Policy | Principal Vega reviewed district policy to provide clarity regarding the role and responsibilities of SDMC committee members.  |
| Approve 24-25 School Action Plan | Principal Vega reviewed key actions from the 2024-2025 school action plan.* **Key Action 1:** Develop Staff Capacity
* **Key Action 2:** Effectively Written Effectively
* **Key Action 3:** Increases Number of Students That Are TSI Ready (Math and Reading)
* **Key Action 4:** Improve English Proficiency
* **Key Action 5:** Increase Dual Language College Course Completion
* **Key Action 6:** Implement the Power of Writing Across The Curriculum (SCR will be used to measure writing proficiency among students English I and II courses)
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| Campus Budget Review  | Principal Vega reviewed the campus budget for the 2024-2025 school year. * **Budget Funds:** The campus budget for each fund was reviewed in addition the available budget and percent expended as of October 2024 (i.e., regular program, gifted and talented, school subsidy, state comp ed, CTE, bilingual, high school allotment, campus capital, magnet program, Title 1).
* **Proposed Ideas:** SDMC committee members discussed proposed ideas related to each budget fund/line item to meet campus needs.

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| Campus Organization Chart | Principal Vega reviewed the campus organizational chart which included the vacant Nurse position and duties. * **Vacant Position:** SDMC committee members discussed possible solutions to either fulling the position or transitioning the position to social worker.
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| Campus Calendar | Principal Vega reviewed the campus calendar from November 2024 – January 2025. * **Calendar of Events:** Committee members discussed campus events for each month which is provided below.
* **Calendar Review:** The goal of the calendar review was to determine whether the events aligned academically and socially to students.
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| Campus Issues for Recommendations | Principal Vega opened the floor to address campus issues and recommendations based on the input from SDMC members.* **Student Badges:** Raptor or QR code could possibly be used to collect student names for detention.
* **Detention System**: Committee member discussed possible systems to organize detention (i.e., lunch, afterschool, and Saturday).
* **Pulling Data:** Using the data to our advantage to determine the small number of students that
* **Discipline Organization**: The discipline ladder will begin with the grade-level chair 🡪 grade level administrator to address disciplinary concerns.
* **Failing HCC Classes**: Committee members discussed the 10th graders that are currently failing courses taken at HCC.
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| Future SDMC Dates  | Principal Vega discussed upcoming SDMC dates which are listed below:* Wednesday, January 22nd
* Wednesday, April 23rd
* Wednesday, June 25th
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| Questions | Principal Vega opened the floor for questions from committee members.* Campus Areas of Focus:
* TSI College Readiness
* Ed Ready
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